



# JACKSON SCHOOL DISTRICT

Christa McAuliffe Middle School  
35 South Hope Chapel Road  
Jackson, NJ 08527  
(732) 833-4701 FAX (732) 833-4729



*Dr. Stephen Genco*  
*Superintendent of Schools*

*Debra Phillips*  
*Principal*

November 14, 2019

Dear Parents of Eight Grade Students:

Our promotional ceremony is only eight months away and there is so much to do and plan for. One of the many things we have to consider is the way you want your child's name on his/her diploma. Please indicate below the exact way in which you wish your 8th grade students name to appear on the diploma.

Examples might be: John Smith - John H. Smith - John Howard Smith

Please **print or type neatly**, so there will be no possibility of error. Parents or guardians must sign to indicate approval.

Students who do not bring forms back to their homeroom teacher by **Friday, December 6, 2019**, will have their name printed as it appears on our school computer database. **Once the name is submitted, it may not be changed.** You may also email student names to [rmnowakoski@jacksonsd.org](mailto:rmnowakoski@jacksonsd.org).

Parents are reminded that students need to maintain good academic and disciplinary standing at the middle school or risk exclusion from the promotional ceremony. These criteria will be discussed in more detail at the 8th social probation assembly.

Thank you for your help and cooperation. We look forward to a wonderful promotional ceremony for the Class of 2020.

Sincerely,

**John Lamela**

John Lamela  
Vice Principal of 7th & 8th Grade

Student Name: \_\_\_\_\_ Homeroom \_\_\_\_\_  
(Please print clearly)

Parent/Guardian Signature \_\_\_\_\_